

August 2, 2009

Dear *Health Department Director Smith*: _____,

I am writing you because I am concerned about ***the lack of Spanish-speaking providers at the health department***. This affects my family, my community and our well-being.

I am one of many who would support ***the hiring of trained Spanish translators or staff***. This would benefit all of us ***by assuring fluid communication at appointments and by increasing our compliance with medical recommendations***.

As a community member, dedicated to being a part of building a healthy community, I stand with the ***La Iglesia de Esperanza*** in requesting your support to our request.

Sincerely,

(Name)

(Town/zip)

Ejemplo

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